

# Registration Application for a Professional Fundraising Counsel<sup>18</sup>

The annual registration fee is \$50.00. The registration application must be renewed each year that the professional fundraising counsel is active in South Carolina.

**SOUTH CAROLINA  
SECRETARY OF STATE**  
PUBLIC CHARITIES DIVISION  
**REGISTRATION APPLICATION  
PROFESSIONAL FUNDRAISING COUNSEL**

Filing Instructions

- All lists, attachments and documents requested in this application must accompany the application or it will be returned for correction—they are not optional.
- This application must be signed by the CEO/President **and** CFO/Treasurer. If the persons signing this form are not listed as currently holding those positions, this form will be returned for correction.
- Include the \$50.00 filing fee, payable to South Carolina Secretary of State, with this application.
- Please contact our office with any questions regarding this form at 803-734-1790 or [charities@sos.sc.gov](mailto:charities@sos.sc.gov).
- Mail to: South Carolina Secretary of State, Public Charities Division, 1205 Pendleton St., Suite 525, Columbia, SC 29201.

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Check one:  Initial Registration  Renewal      Fundraiser ID: \_\_\_\_\_  
(Renewal only)

1. Legal Name of Fundraising Company: \_\_\_\_\_  
A. DBA (if applicable): \_\_\_\_\_  
B. EIN: \_\_\_\_\_  
C. Physical Address: \_\_\_\_\_  
D. Mailing Address (if different): \_\_\_\_\_  
E. Phone Number: \_\_\_\_\_  
F. E-mail: \_\_\_\_\_  
G. Website: \_\_\_\_\_

2. Please provide a contact person for the company:  
Name \_\_\_\_\_ Title \_\_\_\_\_  
Address, City, State, Zip Code \_\_\_\_\_  
Daytime Phone \_\_\_\_\_ Email \_\_\_\_\_

3. Solicitor company is operating as:  
 Individual  Sole Proprietor  Corporation  Partnership  Other: \_\_\_\_\_

**\*\* Companies who have a principal place of business outside the state of South Carolina, who do not have a registered agent in South Carolina, may elect to use the Secretary of State for its registered agent.**

Name \_\_\_\_\_  
Street Address (PO Box cannot be accepted) \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_  
Organized in the State of: \_\_\_\_\_ Date organized: \_\_\_\_\_

Registration Application, PFR Counsel, revised August 2013

<sup>18</sup> S.C. House of Representatives, House Legislative Oversight Committee, “Agency Presentation – Charities and Trademarks (October 28, 2019),” under “Committee Postings and Reports,” under “House Legislative Oversight Committee,” under “Secretary of State, Office of the,” and under “Meetings,” [https://www.scstatehouse.gov/CommitteeInfo/HouseLegislativeOversightCommittee/AgencyWebpages/SecretaryofState/SoS%20presentation%20-%20Charities%20and%20Trademarks%20\(10.28.19\).pdf](https://www.scstatehouse.gov/CommitteeInfo/HouseLegislativeOversightCommittee/AgencyWebpages/SecretaryofState/SoS%20presentation%20-%20Charities%20and%20Trademarks%20(10.28.19).pdf) (accessed November 27, 2019), slide 37. Hereinafter “Charities Presentation.”